

FORWARD COACHING

Business Plan

Name: _____

My Perfect Day

Date: _____

Goal: 80% of the day is money making activities!

Hot Leads	
	7 :00
	:30
	8 :00
	:15
	:30
	:45
	9 :00
	:15
	:30
	:45
	10 :00
	:15
	:30
	:45
Priority Action Items	
	11 :00
	:15
	:30
	:45
	12 :00
	:15
	:30
	:45
Notes	
	1 :00
	:15
	:30
	:45
	2 :00
	:15
	:30
	:45
	3 :00
	:15
	:30
	:45
	4 :00
	:15
	:30
	:45
Money Making Activities	
Prospecting	:30
Networking	:45
Presenting	5 :00
Negotiating	:30
Signing Contracts	6 :00
Lead Follow Up	:30
Listing Appointment	7 :00
Showing Appointment	:30
Buyer Consultation	8 :00
Closing	:30